

Personal Project Student/Supervisor Guide

Planning and Development

Question	Response
Have I identified a clear and achievable goal?	
Have I described and justified a focus on the chosen area(s) of interaction?	
Have I described the steps followed to achieve the stated goal?	
Have I adhered to the stated goal throughout the project?	

Collection of Information/Resources

Question	Response
Have I selected and utilized adequate, varied resources?	
Have I identified and used relevant information critically?	
Have I acknowledged sources of information appropriately?	

Choice of Application of Techniques

Question	Response
Have I chosen techniques relevant to the project's goal?	
Can I justify this selection?	
Have I applied the chosen techniques consistently and effectively?	

Analysis of Information

Question	Response
Have I analyzed the information in terms of the goal and the focus of the project?	
Have I expressed personal thought?	
Have I supported my arguments with evidence?	
Have I responded thoughtfully to ideas and inspiration?	

Organization of the Written Work

Question	Response
Have I organized my work in a coherent manner?	
Have I presented the information clearly?	
Have I referenced my sources appropriately?	

Analysis of the Process and Outcome

Question	Response
Have I identified the strengths and weaknesses of the project at different stages of development?	
Where appropriated, have I suggested ways in which the project could have been tackled differently?	
Have I assessed my results in terms of my initial goal and the focusing area of interaction?	
Have I shown awareness of various perspectives related to the chosen topic or piece of work?	

Personal Engagement

Question	Response
Did I meet established deadlines?	
Did I follow agreed procedures and work plans?	
Did I make appropriate use of a process journal or log book?	
Did I show initiative, enthusiasm and commitment to the task?	